PARENT-TEACHER CONFERENCES 2026

February 18th (1-3 pm, 5-8 pm)
February 19th (1-3 pm)

Your child's teacher is looking forward to meeting with you on either February 18th or 19th. Parent-Teacher conferences are an important opportunity for parents and teachers to have a short (15 minute) meeting to chat about their child's life at school. The teacher will share areas of strength, as well as any areas of concern. Parents may also come with questions that they are looking to clarify.
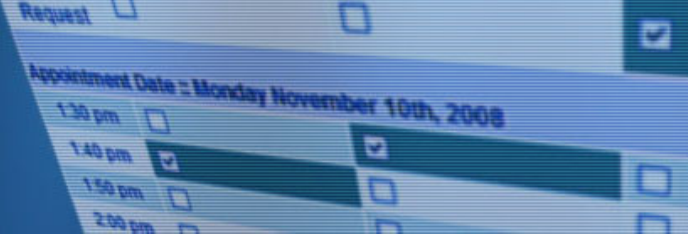
This year, our meetings are In-Person (At School):

We appreciate you making it a priority to meet with your child's teacher.

*ALL OF OUR DIVISIONS & TEACHERS:			
Division	**Teacher**	**Grade**	**Room**
1	Mrs. Hegberg	5	124
2	Ms. Trasolini	5	123
4	Mme Neufeld	FI 4/5	116
5	Mrs. Kumar	4	113
6	Ms. Griffith	3/4	121
7	Mrs. Laspa/Mrs. Comeau	3/4	114
8	Mr. Meza	FI 3/4	115
9	Mrs. Manuel	3	117
10	Mrs. Cook	2/3	118
11	Mme Humber	FI 2/3	125
12	Mrs. Sandhu	2	107
13	Ms. Antak	2	109
14	Mme Hawkins	FI 1/2	122
15	Ms. Bamford	1	103
16	Ms. Triguero	1	108
18	Ms. Nabata & Mrs. Grabinsky	K	126
19	Mrs. Salter	K	127
20	Mme Reimer	FI K	110

- Students in Ms. Kirkham's class (Grade 5, Div 3), contact her directly to book an appointment time.
- Students in Mme. Smith's class (Grade K/1, Div 17), conferences will be held at a later date.

HOW TO BOOK AN APPOINTMENT:

1. Go to http://clearbrook.schoolappointments.com/

2. **Parent Registration** Parents click on the "Register" tab and fill in the registration form to create an account. Once parents have successfully registered, they will be logged into the system and can register their students.

Register for an Account

** All fields are required unless indicated **

Parent First Name:

Parent Last Name:

Phone:

Email Address:

Please enter only one valid email address.

Preferred User ID: (no spaces allowed)

Valid user id's must be at least 4 characters long and can contain letters, numbers, or one of the following: the dash '-', the underscore '_', the at symbol '@', or the period '.'

Enter Your Password:

Enter Your Password Again:

[Register Now]   [Clear Form]

3. **Parent Appointment Scheduling**

Parents can schedule appointments for any student that they have added to the system by clicking on the "Appointments" button beside the student's name. The parent is then taken to a page where they can select the teachers

with whom they wish to meet.

Spring 2011 PTI - Appointment Scheduling for Mike Fester

Spring 2011 PTI

Student :: Mike Fester

Select up to 4 teachers from the list.
Use the 'Ctrl' key to select more than one.

Calendars:

Spring 2011 PTI
Chase, Kit - Science. room 101
Dawn, Rena - French. room 102
Fay, Sophie - Math. room 103
Gray, Amber - English. room 104
Jay, Eric - Discovery1. Room 105
Sarah, Taylin - Gym. gym boys
smith, john
Sterling, Ashton - I.T. room 106 computer lab 1
Todd, Mia - S.S. room 107
Zack, Alex - Gym. Gym girls

Time Blocks

All Time Blocks
Wednesday Apr 20 - 2:00pm to 4:30pm
Wednesday Apr 20 - 5:00pm to 7:00pm
Thursday Apr 21 - 2:00pm to 5:00pm

[View Calendars]

[Return to Home Page]

4. **Teacher Appointment Calendars:** Next, parents are shown the calendars of the selected teachers.

The calendar above displays the appointment calendar for four teachers, and shows various appointment times that are unavailable for booking.

Parents can select appointment times by simply clicking the check boxes or by clicking in the time block beside the check box. Once an appointment time has been selected it will change to green.

5. **Appointments Booked Successfully:** Once the appointments are booked the screen will display the list of appointments for the student.