

École Clearbrook Elementary PAC Meeting Minutes

Wednesday, Sept 27/ 2023

Meeting held in the school library

Attendees: Wai Obert, Jessie Sidhu, Kiran Mann, Lorie Jensen, Erica Hopkins, Gurb Mahil

Meeting called to order @ 6:32pm by Wai Obert

Adoption of the previous meeting minutes

Proposed by Wai Obert

Seconded by Jessie Sidhu

Principal's report given by Erica Hopkins & Gurb Mahil

Our school has 409 students this year in 19 classroom divisions. Tomorrow, sept 28th is the meet the teacher evening at the school with a bbq & scavenger hunt. Our school has the scholastic bookfair coming Tues Oct 3 to Fri Oct 6 (open lunch & after school)

Erica presented the pac with a funding wish list including:

- money towards field trips
- PE activities
- bussing cost for track meet
- library coding robots
- PE gymnastic equipment

Treasurer Report – given by Kiran Mann

- General account Sept 27 \$28,425.73
- Gaming account Sept 27 \$7,070.98

The general account still has a large cheque to be written soon for the chocolate fundraiser. We expect our gaming grant funds to be deposited shortly.

DPAC Report – nothing to report as the first meeting is tomorrow night.

Old Business:

Food safe course - We are still in need of a couple parents to take the food safe course and be willing to help out with hot lunch & popcorn days. The pac will cover the cost of the food safe course.

New Business:

Executives & signing officers update - Joty has stepped down from part time secretary and Lorie will be taking the full position. Lorie will need to be added to the bank account for cheque signing purposes.

Chocolate fundraiser -approximately \$16,000 has been deposited and 179 boxes sold. Next year we will look at the nut free chocolate to sell.

Hot lunches - pizza pizza oct 6

-spice kitchen Nov 1 (or possibly moved to diwali)

-Milk & donut day Dec 4

Popcorn days - Oct 27, Nov. 24, Jan 26, Feb. 23, Apr 19, May 31 School cash orders will go out soon. It will be pay once in october for the whole year of popcorn. We need volunteers to help in the kitchen these days. We will look at purchasing a second machine to make the morning of popping quicker and possibly have the popcorn delivered for recess.

Stream-lining expenses - It was brought to our attention that many small cheques are written monthly for reimbursements. The executives will try to plan ahead better for purchasing and Kiran will write reimbursement cheques at the end of each month.

Movie License - Our license is valid until November. We will then look at renewing. Our first movie night is Friday Oct 13 .

Fundraising goals - We would like to purchase some pop up tents to use for the spring fair and other school outdoor events. We may want to look into adding to the play ground in a couple years.

Spirit day events - The christmas pancake day will be Fri Dec 5. A discussion was held on the activities around halloween and a possible trunk or treat in the parking lot.

Budget meeting - This will be our next meeting on Wednesday Oct 25th @ 6pm. All parents are welcome to attend.

Open Floor:

- The christmas market will be Wed. Dec 13.
- Our spring fun fair is being planned for May 31. We would like to have the dunk tank & bounce castle rented again. If we put a deposit on it in sept we save 15%. Lorie put forth a motion to give a deposit cheque of \$471.45. Motion seconded by Wai. All attendees in favor.

***** NEXT MEETING Wednesday, Oct 25 @6pm**

Motion to adjourn the meeting by Wai Obert seconded by Kiran Mann

Meeting Ended @ 7:47pm